



MINUTES OF MEETING (50) OF THE SEARCH COMMITTEE OF THE CORPORATION OF THE BLACKPOOL SIXTH FORM COLLEGE

Date: Monday 29th November 2010
Venue: Blackpool Sixth Form College
Room: Committee room
Time: 1700hrs - 1815hrs

Present: Mrs S Walsh MBE (Chair)
Mr J Boyle
Ms F Greeves
Mr B Hutchinson
Mr R Weaver

Together with: Mrs J A Trainor (Assistant to the Clerk to the Corporation)
Dr J Burgess (Clerk to the Corporation)

| | | Action |
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| 43.2010 | Apologies Mr J Corry. | |
| 44.2010 | Declaration of Interest None. | |
| 45.2010 | Minutes of the meeting held on the 12th October 2010 <i>(Paper A)</i> | |
| | 45.2010 D1 Resolved: that the Minutes be approved. | |
| 46.2010 | Matters arising from the Minutes of the meeting held on the 12th October not covered elsewhere. <i>Updated Code of Conduct</i> The Clerk reported that he had received clarification from Evershed's that the reference to the Skills Funding Agency in the new Code was appropriate until the YPLA had issued its own guidance. It was confirmed that all other actions had been completed. | |
| 47.2010 | Corporation membership 2010 – 2011 Review of the current membership <i>(Paper B, C & D)</i> Governors re-visited the updated membership schedule and discussed the two current vacancies in the light of the Person Specification and the Skills Matrix. With the resignation of Mr Nicholson, coupled with the business demands on Dr Sanders' time, Governors considered that an active educationalist and, particularly a local School leader, might offer the appropriate skill set. | |

As the gender mix of the current Board indicated an under-representation of women, the Principal was asked to initially approach Ms Elizabeth Warner of St George's High School to establish her interest in joining the Corporation.

The committee agreed to keep the other vacancy open for a little longer.

47.2010 D1 Resolved: that the Principal ascertain the interest and availability of Ms Warner.

47.2010 D2 Resolved: that one vacancy remains unfilled for the next few weeks.

48.2010 Interim Report on issues from the Governors' Personal Reviews (Paper E)

The Interim Report, based upon the nine completed reviews received as at 17th November 2010 was considered. Additional Reviews had been undertaken subsequently and additional ones were anticipated before the end of the term. There was discussion about the process and the important balance of creating a reflective informal and non-threatening conversation that was distinct from a performance appraisal.

In respect of the points raised, it was noted that:

- A number of issues have been addressed e.g. a longer term of office for students
- There were issues that were scheduled to be addressed e.g. further Safeguarding Training at the 2011 Residential Conference
- Some issues were still to be resolved e.g. student engagement in the Administration and Finance Committee
- Some issues were considered no longer appropriate with the demise of the LSC and policies of the new coalition Government, e.g. a five-year synopsis of issues
- The Header Sheet, if properly completed, should provide a 1 page summary of the key points in a discussion paper, though the detail still needs to be provided for accountability purposes
- Further information is required e.g. regarding the preferences of Governors to become involved in undertaking additional responsibilities.

48.2010 D1 Resolved: that the Interim Report on issues from the Governors' Personal Reviews be received.

48.2010 D2 Resolved: that all outstanding reviews be completed before the end of December 2010 and summaries forwarded to the Clerk.

48.2010 D3 Resolved: that the Final Report is formally considered at the January 2011 Residential Conference.

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| | <p>48.2010 D4 Resolved: that feedback on the Personal Review Process be sought at the Residential Conference.</p> | <p>Action Clerk <i>To action</i></p> |
| | <p>48.2010 D5 Resolved: that the Principal be requested to prepare a Report for Governors on the development of students' life and workplace skills.</p> | <p>Principal <i>To action</i></p> |
| <p>49.2010</p> | <p>Draft Programme for the Residential Conference 2011 <i>(Paper F)</i> The Principal tabled a draft agenda for the January 2011 Governors' Residential Conference. Governors welcomed the general theme and the proposed presentations, workshops and training activities.</p> <p>A small number of changes were requested;</p> <ul style="list-style-type: none"> - A shorter session 2, with an earlier lunch and a longer session 3 - The provision of a group check-in at 1545hrs - The re-scheduling of the Safeguarding Training session to 0900hrs on Saturday morning - The merging of sessions 6 & 7 - The creation of a longer period for Reflection & Action Planning in Session 9 <p>49.2010 D1 Resolved: that, subject to the above amendments, the Draft Programme for the Residential Conference 2011 be received and be recommended to the December Corporation meeting.</p> | <p>Clerk <i>To action</i></p> |
| <p>50.2010</p> | <p>Staff Development 2011 Governors were pleased to support a proposed Spring Term Staff Training Event entitled "Governance demystified".</p> | <p>Clerk, Asst to the Clerk & Mr Hutchinson <i>To take forward</i></p> |
| <p>51.2010</p> | <p>Estimation of Risk Governors reflected over the issues raised and recognised the risk associated with an in-effective and poorly planned Residential Conference at this critical time.</p> | |
| <p>52.2010</p> | <p>Date of next meeting The next scheduled meeting would be: Monday 28th February 2011 @1700hrs Committee Room</p> <p>The Chair thanked members for their attendance and contributions and closed the meeting.</p> | <p>Members <i>Please note</i></p> |

Signed: _____

Chair: _____

Date: _____