



Certificate Collection

If you are unable to collect your certificates in person you can nominate an individual to collect them on your behalf.

You need to complete the information on this form and give it to your nominee.

Your nominee must report to Reception between 09:00 and 16:00 with this form and supporting ID evidence, such as a passport or driving licence. Certificates will not be released if your nominee does not have this signed form from you clearly identifying them and supporting ID documentation.

CANDIDATE NAME: _____

Year of Leaving: _____

I give my permission for my representative (*please print full name*):

to collect certificates on my behalf. I confirm that my representative will provide photographic ID on collection.

Candidate Signature: _____

Date: _____